# **Instruction for final documents submission page and creating IEEE E-copyright form**

#### -Go to Final manuscript submission page.

(Author need to login)

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	ECTI DAMT & NCON
	HOME LOG IN ACCOUNT  Home > Log In  Log In
	Username Password Remember my username and password Log In  Not a user? Create an account with this site Forgot your password?

-Then you should see the "Final submission" menu



#### -Click the menu to go to the final submission page

#### **Final Submission**

First "Click to generate the IEEE E-copyright" and save the copyright form in pdf format. Then, click the "Final Documents Submission" to upload your final manuscript and IEEE copyright forms.

-Click to generate Invitation letter

-Click to create the IEEE E-copyright

-Click for uploading the Final Documents

(Please be noted that you maybe asked to login with your paper ID and e-mail)

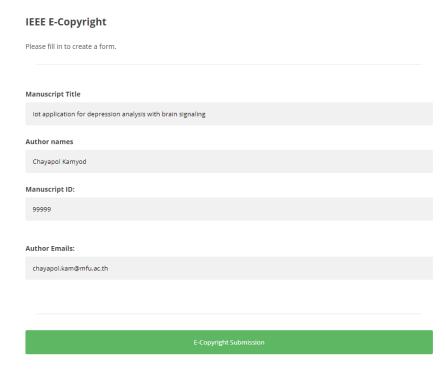
!!! Back to the paper submission system !!!

#### 1. "Click to generate invitation letter

-This is to generate the invitation letter for the conference. At the end of the process you can see the download link and can download the invitation file.

#### 2. "Click to create the IEEE E-copyright"

After clicking, you will see the E-copyright submission page. Then fill out your final manuscript information and click submission.



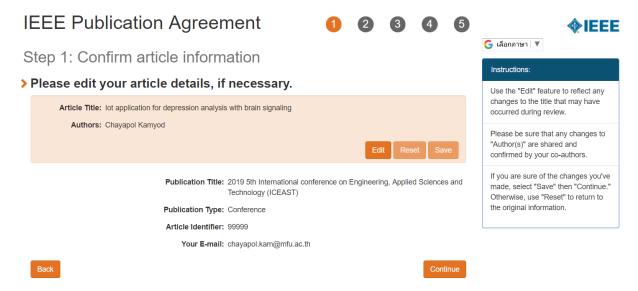
After clicking, you will be redirected to the IEEE-publication site to create the copyright form. Please follow the processes.



## !!! Re-Check your manuscript information carefully before creating. Selected "yes" and click continue if everything is ok. !!!



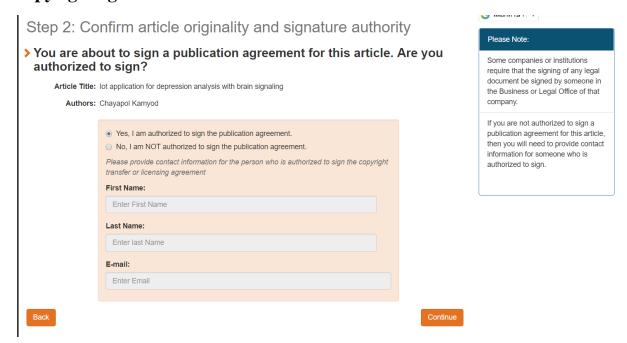
#### Recheck your Title and authors names



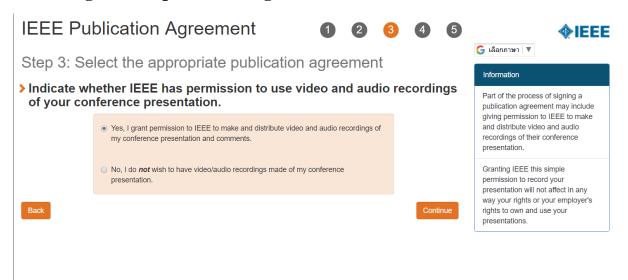
#### Checked agreement to confirm with IEEE publication policies.



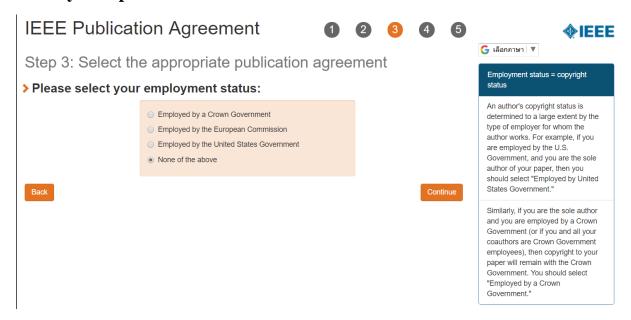
## Select choice one if you are the corresponding author and can sign the copyright agreement



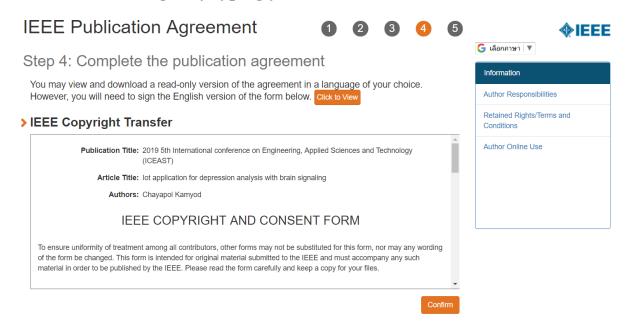
#### Select to grant the permission agreement

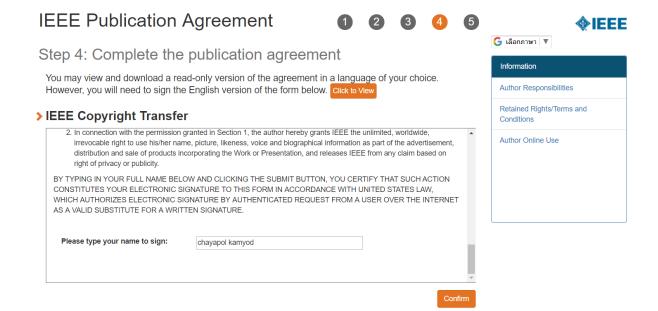


#### **Select your option**

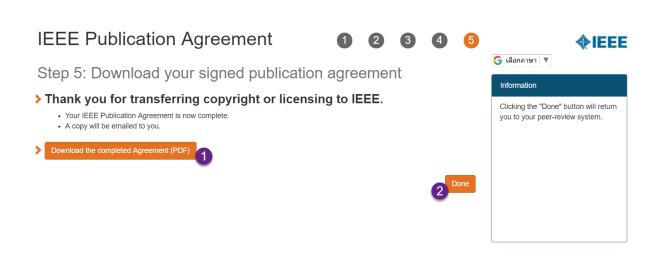


## Click view to view or confirm to confirm. Please be noted that you need to scroll down and sign (by typing your name)





Then <u>download your completed agreement (PDF) form</u> and click "Done" to go back to the final document submission page to upload the E-copyright form



- "Click for uploading the final documents
- -This is to upload your final manuscript and the e-copyright form

Fill out the form to submit all your final documents: Final manuscript, E-copyright

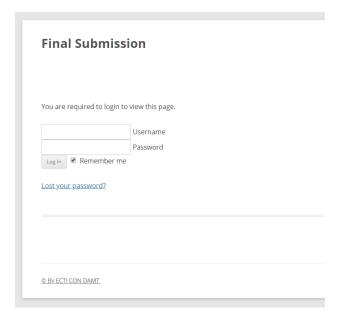
#### **Final Submission**

First "Click to generate the IEEE E-copyright" and save the copyright form in pdf format. Then, click the "Final Documents Submission" to upload your final manuscript and IEEE copyright forms.
-Click to generate Invitation letter
-Click to create the IEEE E-copyright
-Click for uploading the Final Documents 1
(Please be noted that you maybe asked to login with your paper ID and e-mail)
!!! Back to the paper submission system !!!

### You will be asked to re-login again.

!!! Login by using your previous login "Username" of the submission system and the default password is also your "Username" !!!

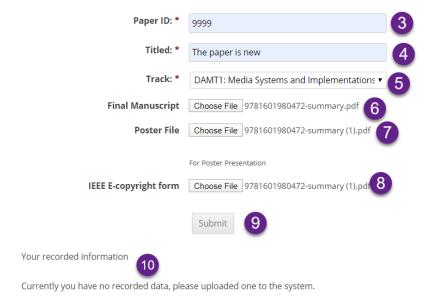
#### Username: "



### After logging in you should see the screen below

Final Submission			Howdy, Rawid 🔲
Fina	l Submission		2
At the bi Fill out ti Then you	ne form then click "Submit" to con ur uploaded information will be lio o completely delete your recorde ed !!!  Paper ID: *  Titled: *  Track: *  Final Manuscript  Poster File	n update and submit their final documents (Final manuscript and E-copyright transfer)  Inplete your updated information.  Itsed under "Your Recorded". Click "View" to view your submission, or "Edit" to edit your submission, or "  d entries respectively. IIII Please be careful before clicking the "Delete" option, all updated information will  3  4  DAMT1: Media Systems and Implementations: •  Choose File No file chosen 6  Choose File No file chosen 7  For Poster Presentation  Choose File No file chosen 8  Submit 9	
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IEEE E-copyright form	Choose Fi	le No file chosen 8	
	Submit	9	

Fill out the form and to upload your Final Manuscript



you can notice that before uploading the file there is no record in the system. After submission, you can view, edit, or delete your record.

#### **Final Submission**

#### Instruction to upload your final documents

At the bottom of this page, the authors can update and submit their final documents (Final manuscript and E-copyright transfer)

Fill out the form then click "Submit" to complete your updated information.

Then your uploaded information will be listed under "Your Recorded". Click "View" to view your submission, or "Edit" to edit your submission, or "Delete" to completely delete your recorded entries respectively. !!!! Please be careful before clicking the "Delete" option, all updated information will be deleted !!!

Your recorded information

YOUR RECORDED

View Edit Delete

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